



Meeting of the

KING GEORGE'S FIELD CHARITY BOARD

Wednesday, 16 October 2013 at 6.30 p.m.

A G E N D A

VENUE

Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent,
London, E14 2BG

Members:

Mayor Lutfur Rahman	(Mayor)
Councillor Ohid Ahmed	(Deputy Mayor)
Councillor Rofique U Ahmed	(Cabinet Member for Regeneration)
Councillor Shahed Ali	(Cabinet Member for Environment)
Councillor Abdul Asad	(Cabinet Member for Health and Wellbeing)
Councillor Alibor Choudhury	(Cabinet Member for Resources)
Councillor Shafiqul Haque	(Cabinet Member for Jobs and Skills)
Councillor Rabina Khan	(Cabinet Member for Housing)
Councillor Rania Khan	(Cabinet Member for Culture)
Councillor Oliur Rahman	(Cabinet Member for Children's Services)

[Note: The quorum for this body is 3 Members].

Evelyn Akoto, Democratic Services,
Tel: 020 7364 4207, E-mail: evelyn.akoto@towerhamlets.gov.uk

Public Information

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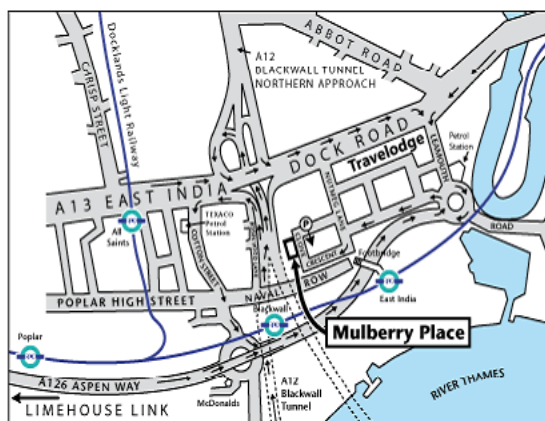
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LONDON BOROUGH OF TOWER HAMLETS

KING GEORGE'S FIELD CHARITY BOARD

Wednesday, 16 October 2013

6.30 p.m.

SECTION ONE

- 1. ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2013/2014**
- 2. ELECTION OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2012/2013**
- 3. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

- 4. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992.

See attached note from the Monitoring Officer.

- | | PAGE
NUMBER | WARD(S)
AFFECTED |
|--|------------------------|-----------------------------|
| 5. UNRESTRICTED MINUTES | | |
| To confirm as a correct record of the proceedings the unrestricted minutes of the meeting of the Board held on 20 February 2013. | 5 - 10 | |

- 6. REPORTS FOR CONSIDERATION**

6.1 TERMS OF REFERENCE (Pages 11 - 14)

6.2 UPDATE ON MILE END PARK - *To Follow*

- 7. EXCLUSION OF THE PRESS AND PUBLIC**

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

EXEMPT SECTION (Pink Papers)

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

	PAGE NUMBER	WARD(S) AFFECTED
8. EXEMPT MINUTES		
To confirm as an accurate record of the proceedings the exempt minutes of the Extraordinary meeting of the Board held on 15 May 2013.	15 - 18	
9. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT		

Agenda Item 4

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

Isabella Freeman, Assistant Chief Executive (Legal Services), 020 7364 4801; or
John Williams, Service Head, Democratic Services, 020 7364 4204

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE KING GEORGE'S FIELD CHARITY BOARD

HELD AT 6.20 P.M. ON WEDNESDAY, 20 FEBRUARY 2013

**COMMITTEE ROOM, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE
CRESCENT, LONDON, E14 2BG**

Members Present:

Mayor Lutfur Rahman (Chair)

Councillor Rofique U Ahmed
Councillor Shahed Ali
Councillor Abdul Asad
Councillor Alibor Choudhury
Councillor Shafiqul Haque
Councillor Oliur Rahman

Officers Present:

Jill Bell	– Head of Legal Services (Environment), Legal Services
Bob Bennett	– (Crossrail Project Manager)
Heather Bonfield	– (Interim Service Head Culture, Learning & Leisure Services , Communities Localities & Culture)
Michael Rowan	– (Head of Parks and Open Spaces, Communities Localities and Culture)
Evelyn Akoto	– (Democratic Service)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors, Rania Khan, Rabina Khan and Ohid Ahmed.

Apologies were also sent from Owen Whalley

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none

3. UNRESTRICTED MINUTES

RESOLVED

That the unrestricted minutes of the ordinary meeting of the King George's Field Charity Board held on 18 July be agreed and signed by the Chair, as a correct record of the proceedings.

4. REPORTS FOR CONSIDERATION

4.1 Stepney Green/Mile End Park Update

The report was introduced to the Board by Bob Bennett, Crossrail Project Manager. He stated that the main purpose of the report was to update the Board on the Crossrail project as it impacts upon the Trust land at Mile End Park and Stepney Green, and to authorise the granting of the necessary licences to undertake the mitigation works as set out in the report and recommendations. The report also seeks the Board to grant delegated powers to officers to undertake any actions considered necessary to protect and enhance the Trust lands affected by the Crossrail project. Bob Bennett also highlighted the following:

- In a bid to mitigate the temporary loss of part of the farm, the council has secured the provision of a new animal barn and the provision of a rural craft centre to make up for the loss of existing buildings on the site.
- All works have been completed and a lease has been granted to the Stepney City Farm Charity which is now managing the site. The cost of the mitigation works was in the region of £2million which is more than Crossrail originally envisaged.
- The land occupied by Crossrail construction will be reinstated before being returned to King Georges Field Trust.
- Crossrail have finally agreed to construct new changing rooms at Stepney Green Park, in place of existing vandalised and unusable ones, and to remove the existing changing rooms and reinstate the site.
- Crossrail have agreed to pay £100,000 for the early release of areas required for the site. This is in addition to replacing and enhancing facilities at Mile End Park as part of the scheme; the compensation moneys will be used to enhance sporting offer through match funding.

In response to questions, officers gave the following answers:

- As well as contributing £100,000 to compensate for the temporary loss of the football facilities, Crossrail will also be providing new changing rooms, coach park, car park space and also a brand new pitch.
- A subsequent reduction in the size of the construction site at Stepney Green meant that the pitch is now unaffected and so Crossrail did not have to stick to the original plans of relocating the football pitch. However, after negotiations Crossrail has agreed to provide the needed new changing rooms.
- Officers have recently met with the Football Association and they have agreed to support a bid for a new football pitch, a 3G pitch and railings at Stepney Green.

- Crossrail is committed to public consultation, and always informs local residence of the work they are undertaking.
- The new pitch in Mile End Park will be completed in a couple of months, the recommendations presented at this meeting was to regularise the activities there.

The Mayor raised concerns at delegating powers to officers to act on behalf of the Board, just in case such actions incurred costs to the Trust. The Mayor requested that he be consulted before decisions are made. Bob Bennett stated that the request was to allow officers to give Crossrail routine permissions to carry out work, but agreed that the Mayor will be informed of decisions being taken.

RESOLVED

1. That Crossrail be granted a Licence to enter on the Trust land at Mile End Park in order to undertake the necessary mitigation works arising from the construction of the Mile End Intervention shaft on the football pitch at Mile End.
2. That the provision of new changing rooms and other open space works at Stepney Green provides appropriate compensation for the permanent and temporary loss of open space in Stepney Green Park.
3. That Crossrail be granted a Licence to enter on the Trust land at Stepney Green football pitch in order to construct the new changing rooms.
4. That officers of the council be authorise to act on behalf of the board and undertake any urgent actions considered necessary to protect and enhance the Trust lands affected by the Crossrail project at Mile End and Stepney Green.
5. That the Assistant Chief Executive (Legal Services) be authorised to execute all necessary documents necessary to implement the above recommendations.

4.2 Mini-restructure of the Parks Service

At the request of the Chair, Heather Bonfield, Interim Service Head Culture Learning and Leisure Services presented the report to the Board and highlighted the following:

- The HLF Grant to improve Victoria Park was conditional upon the council creating a dedicated staffing structure for the park, and therefore it was necessary to identifying additional revenues to fully fund the Victoria Park Structure, as well as a staffing structure to manage all other parks and open spaces and contribute towards the increased Victoria Park maintenance budget also required by the HLF; the mini restructure will achieve this.
- It is proposed that the posts of Head of Parks and Head of Arts and Events be deleted and replaced by the post of Head of Arts, Parks and Events. This new post will be ring fenced to the two current managers.

- The merged services will ensure a cohesive approach as well as reducing costs and generally benefiting Mile End Park.
- The proposed structure has gone through the required consultation and no objections have been raised. It is anticipated that the new structure will be implemented on 1 March 2013.
- With further reduction in management cost, the council's financial contribution to the park will reduce further, assisting in achieving the aim of making the Park financially self-sufficient.

Members raised concerns about the sensitivities around new appointments. The Mayor stated that he wanted to better understand how the new structure will work and therefore would not comment at the meeting.

Members proposed that the Mayor and Councillor Choudhury be given delegated authority to look into matters raised and make the final decision on this matter.

A member of the public, John White who is a member of 'Friends of Mile End Park Committee' expressed his appreciation for the way in which Michael Rowan has successfully managed and developed Mile End Park, and indicated his wish that this good work should be continued.

The Mayor commented that the decision should take into account the contents of the letter submitted by the Friends of Mile End Park.

RESOLVED

1. That the proposed mini-restructure to form a single service delivering arts, parks and events be noted.
2. That the financial implications be noted.

5. EXCLUSION OF THE PRESS AND PUBLIC

The Chair Moved and it was: -

Resolved:

That in accordance with the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contained information defined as exempt or confidential in Part 1 of Schedule 12A to the Local Government, Act 1972.

6. EXEMPT MINUTES

Please refer to part 2 minutes

7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

There were none

The meeting ended at 7.00 p.m.

Chair, Mayor Lutfur Rahman
King George's Field Charity Board

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Agenda Item 6.1

Committee: The King George's Fields Charity Board.	Date: 16 October 2013	Classification Unrestricted	Report No: KGFCB 001/1114	Agenda Item No: 6.1
Report of: Service Head of Democratic Services, John Williams Originating Officer Evelyn Akoto, Democratic Services		Title The King George's Fields Charity Board. Terms Of Reference Report Wards Affected: N/A		

1. **SUMMARY**

- 1.1 This report sets out the terms of reference, membership and quorum of the King George's Fields Charity Board for 2013/2014, for information.

2. **RECOMMENDATIONS**

- 2.1 That the King George's Fields Charity Board note its Terms of Reference, membership and quorum as set out in Appendix A to this report.

3. **BACKGROUND**

- 3.1 It is traditional that following the first meeting of the Cabinet in the Municipal Year, at which various sub bodies are established, that those sub bodies note their terms of reference for the forthcoming municipal year.

- 3.2 The Board meetings for the remainder of the year are as follows:

16th October 2013
29th January 2014
19th March 2014

Meetings are provisionally scheduled to take place at 6.30 pm. However, officers will liaise with the chair regarding this timing, once appointed by the Cabinet.

5. **COMMENTS OF THE CHIEF FINANCIAL OFFICER**

- 5.1 There are no specific observations arising from the recommendations in the report.

6. CONCURRENT REPORT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL)

6.1 The Committee is recommended to note the terms of reference for the current municipal year.

7. ONE TOWER HAMLETS CONSIDERATIONS

7.1 There are no specific equalities considerations arising from the recommendation in the report.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

8.1 There are no Sustainable Action for A Greener Environment implications

9. RISK MANAGEMENT IMPLICATIONS

9.1 There are no specific risk management implications arising from the recommendations in the report

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

10.1 There are no crime and disorder implications.

11. EFFICIENCY STATEMENT

11.1 There are no efficiency implications.

**Local Government Act, 1972 Section 100D (As amended)
List of “Background Papers” used in the preparation of this report**

Brief description of “background papers”	Name and telephone number of holder and address where open to inspection.
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None

To be completed by author

To be completed by author ext. xxx

12. APPENDICES

Appendix A – Terms of reference, Membership & Quorum

Appendix A

THE KING GEORGE'S FIELDS CHARITY BOARD.

TERMS OF REFERENCE, MEMBERSHIP & QUORUM

Terms of Reference:

- (1) To administer the affairs of the King George's Field, Mile End charity, registered number 1077859 and the King George's Field – Stepney (Tredegar Square, Bow) charity, registered number 1088999 and discharge all duties of the Council as sole trustee of these Charities.
- (2) To administer the affairs and discharge the duties of trustee of such other Charities controlled by the Council as the Cabinet might authorise by resolution.

Membership: All Members of the Cabinet

Quorum:

The quorum of the Board is 3 Members.

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Agenda Item 8

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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